

ENROLLMENT & TUITION

RUMC Preschool is licensed by the Ohio Department of Jobs and Family Services. We are open Tuesdays, Wednesdays, and Thursdays from 9:00am-11:30am. Our school year is from mid-September thru mid-May. Our school and staff meet the qualifications as stated in the state laws governing child care centers under Ohio Code Section 5104.01.

Before your child is enrolled, you must return our registration packet and pay a registration fee of \$30, which is **non-refundable**. This paperwork includes a registration form, pick-up form, child enrollment and health information paperwork, and a medical statement that is signed by a physician/physician's assistant/advanced practice registered nurse/certified nurse practitioner, along with a copy of your child's immunization records.

***If there are custody issues involved with your child, you must provide us with a copy of the court documents indicating who has permission to pick up your child.

***Any student whose parent/guardian refuses to grant consent for transportation to a source of emergency treatment cannot attend RUMC Preschool.

***Any student who is not immunized may attend RUMC Preschool **only** if there is a signed medical statement on file that states the child is in suitable condition for participation in group care.

Our tuition fees are \$95 per month. This tuition is due the first school day of each month and is not refundable due to absence or withdrawal mid-month. If you have more than one child attending, the tuition for the additional child(ren) will be \$50 per month. We discount our tuition for the months of December and May, the tuition for those months will be \$50.

Checks should be made out to: **RUMC Preschool**. Tuition can be mailed to the church office: c/o Preschool Administrator or given to any of the teachers or the administrator. We ask that you please put the child's name in the memo section of the check and put the child's name on the envelope.

Your tuition covers the teachers' salaries, equipment, classroom materials, insurance fees, and other related expenses since we are a non-profit center.

It is unlawful for the center to discriminate in the enrollment of children upon the basis of race, color, religion, sex or national origin or disability in violation of the Americans with Disabilities Act of 1990, 104 Stat. 32, 42 U.S.C. 12101 et seq. We also ensure that ADA requirements are followed in our procedure for administering medications and care to children with disabilities.