

CENTER PARENT INFORMATION

The preschool phone number is: 330-925-4015

Children should arrive and be picked up on time. Please use the NORTH driveway (flat) to enter and the SOUTH driveway (hill) to exit.

Children should be brought inside the building by the parent/guardian where he/she can be met by a teacher and directed to the appropriate room.

If your child is going to be absent, please call the preschool to let us know. If we do not receive a call regarding your child's absence, the administrator will call you to check on your child.

The preschool administrator is available on Mondays by appointment and from 11:30am-12:30pm on Wednesdays. As a reminder, there is a sign posted on the front windows of the church.

Teachers are available to speak with you regarding your child's needs and progress after 11:30am on school days, to maintain your privacy, or by appointment.

The teachers have access to a working telephone at all times within the building.

A roster is available upon request of the names and telephone numbers of the parents/guardians of the children attending the center. The roster will not include the name or telephone number of any parent/guardian who requests their information not be included. We will not include children's names on the roster.

Any parent/guardian of a child enrolled in the center shall be permitted unlimited access to the center during all hours of operation for the purpose of contacting their children, evaluating the care provided by the center, or evaluating the premises. Upon entering the premises, the parent/guardian shall notify the administrator of his/her presence.

We encourage parents to participate in activities throughout the year. We use parents as volunteers for all parties and field trips.

We do not provide transportation to field trips that are off site. The family is responsible for transporting the children to and from the field trip. These days will also be shorter, 9:00am-10:30am.

We occasionally go outside to the parking lot for outside activities throughout the year. A permission slip for this activity is required and will be kept on file for the school year.

Parental permission is required for all field trips.

Children will have identification attached to him/her containing the center's name, address, and phone number while on field trips.

A person trained in first aid who meets the requirements of rule 5101:2-12-21 of the administrative code shall be available on each field trip or special outing.

A first aid box shall be taken on all field trips which meets the requirements of rule 5101:2-12-36 of the administrative code.

Children should be dressed for play. Please do not have your child wear clothes which would hinder their independent toileting.

Please label all clothing, including outdoor apparel (coats/mittens/hats/etc). The center is not responsible for missing items.

Our Tax ID number is available upon request.

The preschool has books for parents and children that may be taken home for 3 school days. You will find them in the church library, which is the third door on the right as you go down the hall. If you are interested in seeing what books are available in the library, please see the church secretary in the office.